



UPPER DARBY TOWNSHIP

COMMUNITY & ECONOMIC DEVELOPMENT

100 Garrett Road. Upper Darby, PA 19082 Phone: (610)734-7613

APPLICATION FOR ZONING PERMIT

Folio#	16-	Zoning District			
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Upper Darby Township Planning & Zoning 100 Garrett Road Room 109 Upper Darby, PA 19082	All applications will be reviewed within 30 days of submission of a complete application.
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Submission Requirements:	
Site Plan	
Floor Plan	
Elevations	

Please provide 3 copies of each requested construction document. Failure to submit any of the requested documents will result in a denial of your application. **Incomplete applications will be denied.** Denied applications are non-refundable. Future changes in the project may result in a voided approval and resubmission may be required.

Address where work will occur:			
Property owner's address:		Phone #	
Contractor:		Phone #	
Design Professional		Phone #	

Contact Person/Applicant			
Signature		Date	
		Print Name	
Phone #		Mailing Address	
Email			

Description of work to be performed	

Previous Use:	
Proposed Use:	
Existing Off-Street Parking Spaces:	
Proposed Off-Street Parking Spaces:	
Gross floor area of the business:	(ft ²)

Are you proposing new signage?	If yes , then complete the section below:		
Size of Existing Signage	ft ²	Number of Wall Signs	
Size of Proposed Wall Sign(s) *Include Window Signage	ft ²	Size of Ground Sign	ft ²
Width of Tenant Space	ft ²	Width of Property	ft

Size of new or replaced impervious surface:			
Does this project add any living units?	YES	NO	If yes, how many?

Zoning Compliance Fee	\$75.00
*Permit fees will be doubled if work begins prior to issuance of permit	

Zoning Approval	Review Date		Zoning Officer Inspection	
			Inspected Approval Date	